



**Befriending and Mentoring Making a Difference**

## VOLUNTEER EXPENSE CLAIM

All reasonable expenses incurred as a result of your participation in the BeMMaD project may be claimed. Travel using own vehicle may be claimed at 40p per mile.

It is advisable to agree any expenses in advance.

Volunteer Name and postal address (inc postcode)	
Details of Claim (1)	
Details of Claim (2)	

Total Claim	
Signed	
Authorised	

Reimbursed	Cheque / cash
Signed	